

HOBART
AND
WILLIAM SMITH
COLLEGES

F-1 CURRICULAR PRACTICAL TRAINING REQUEST FORM

Part 1: (To be Completed By Student)

Name _____
Last *First* *Middle*

Academic Department _____
Degree Expected _____
Major or Field of Study _____
Date of Expected Graduation _____

By completing this form, I confirm I have received an offer of employment, for the employer and the dates listed below. I further understand that the CPT authorization is for this employer and these dates only.

Proposed Employment

Name of CPT Employer _____
Start Date of Employment _____ End Date of Employment _____
Duties of Job _____
Actual Street Address of Employer _____

Employer Phone Number _____
Have you ever been granted full time CPT before? _____
If yes, please provide the dates _____

Part 2: (To be Completed by Student's Academic Advisor or Dean)

U.S. immigration regulations require that Curricular Practical Training used by students for employment is a required or integral part of the curriculum. Please indicate the student's eligibility by checking one of the two options below and return the completed form to the student.

A) _____ The proposed employment is based on degree requirement. Please describe the requirement and indicate the reference based on HWS' course bulletin.

B)_____The proposed employment is based upon the awarding of course credit. Please list below the course name, title, number of course credits, and a brief description of the course requirements and methods of evaluation.

HWS Academic Advisor Signature

Date

HWS Supervising Professor

Date

Mentor

Date