

Hobart and William Smith Colleges Approval Form for Summer Housing

Any student requesting to live on campus during the summer months **must** have this form completed before they can be approved for summer on-campus housing. Failure to submit this form to the Conferences and Events Office on or before **April 13th** will result in denial of on-campus housing for the summer.

Last Name _____ First Name _____

Dept. working for _____ Summer Housing paid by: Student _____ Dept. _____ ½ each _____

Existing Housing: Building: _____ Room # _____ Housing Start date _____ End date _____

What date are you leaving after your last exam? Date: _____ Time: _____

Please note: Due to summer facilities schedule, all students must live in a summer assigned house. Students must completely move out of school year residence 24 hours after last exam unless otherwise approved by Residential Education Office.

Department Information

This signature confirms the student listed above will be working on campus for the summer and has requested summer on-campus housing. I understand and accept that I am the emergency contact person for this student during the dates listed above.

I have provided my emergency contact number which will be placed on file in the Summer Programs Office in case of a student emergency.

My Emergency Contact Numbers: (work) _____

(Cell) _____ (home) _____

Signature of Department Head

Account number

Date

Hobart and William Smith Colleges Dean Approval

The student is currently in good social standing (circle one): **Yes** **No**

If no, please explain in space below or attach _____

Signature of Dean

Date