

## Job & Internship Opportunities in the Environmental Field

Organization	Job/Internship Description	Deadline
<b>Energy</b>		
<b>Community Action</b> <a href="#">Seniors</a> <u>Location:</u> Greenfield, MA	<b><a href="#">Administrative Assistant- Energy Programs</a></b> We are seeking organized, energetic person with skills to work independently in a collaborative program that provides energy efficiency and heating system repair services for families with lower incomes at human service agency. Work closely with Energy staff to provide administrative support throughout program. Assist in preparing Energy educational and marketing materials. <a href="http://www.communityaction.us/index.php?id=107">http://www.communityaction.us/index.php?id=107</a>	Until Filled
<b>Enovity, Inc</b> <a href="#">Seniors</a> <u>Location:</u> San Francisco	<b><a href="#">Administrative Assistant for Energy Programs</a></b> Enovity is currently seeking a highly motivated Administrative Assistant for a full-time position in our San Francisco office to work on Enovity's 3 <sup>rd</sup> Party utility funded Energy Efficiency Incentive Programs. Under the Energy Efficiency Incentive Programs, Enovity provides professional services and financial incentives to utility customers to implement energy efficiency upgrades. Ideally this candidate will have a background and interest in energy efficiency. The Administrative Assistant will contribute to a growing team focused on achieving natural gas and electrical energy savings in California by coordinating with engineering staff and management to collect, compile, and report out project data. <a href="http://www.ecojobs.com/newsletter_details.php?NID=105&amp;page=14&amp;sec=1W">http://www.ecojobs.com/newsletter_details.php?NID=105&amp;page=14&amp;sec=1W</a>	Until Filled
<b>Federal Energy Regulatory Commission</b> <a href="#">Seniors</a> <u>Location:</u> DC	<b><a href="#">Environmental Protection Specialist (Entry-Level)</a></b> As an entry-level environmental protection specialist, you would work with an interdisciplinary team of environmental scientists and engineers preparing Environmental Assessments and Environmental Impact Statements on proposals to construct and operate interstate natural gas projects, including major transmission pipelines, underground storage fields, and liquefied natural gas terminals. You would review, prepare written analyses describing the potential environmental impacts of proposed projects, and formulate appropriate mitigation with an emphasis on a range of resources including land use, recreation, visuals, soil erosion, wildlife, vegetation, water resources, and socioeconomics. <a href="http://www.ferc.gov/careers/job-search/jobs-demand.asp">http://www.ferc.gov/careers/job-search/jobs-demand.asp</a>	Rolling
<b>U.S Dept of Energy</b> <a href="#">Sophomores, juniors</a> <u>Date:</u> Summer 2009 <u>Location:</u> DC, MD,NM	<b><a href="#">DOE Student Career Experience Program (SCEP)(Paid)</a></b> Students will perform a wide variety of duties in clerical, administrative, professional, technical and/or scientific areas designed to meet the mission of the Department of Energy. Career Field Examples include but are not limited to: Engineering, Physical Science, Environment Sciences, Economics, Information Technology, International Affairs, Human Resources, Accounting, Budgeting, Contracting and Procurement. SALARY starting from 29,736.00/year <a href="http://www.usajobs.gov">www.usajobs.gov</a> Job Announcement Number:DOE-HQ-09-SCEP	8/31/2009
<b>U.S Dept of Energy</b> <a href="#">Seniors</a> <u>Location:</u> DC, MD, NM	<b><a href="#">DOE Career Intern Program (CIP)</a></b> The successful candidate will participate in the Department of Energy (DOE) Career Intern Program (CIP) Key features include: A 2-year corporate hiring and developmental program; Entry-level hires (GS-5 through 9) in scientific, engineering and business occupations; An initial orientation to DOE; Common core training for all interns; Specialized training tracks for scientific/engineering vs. business career interns; Site-specific work and developmental assignments; A minimum of one 30-day rotational assignment; A trained mentor assigned to each intern; and, Assessments, evaluations and progress reports that are conducted at key points during the intern program. Salary: 33,269.00 - 65,531.00 USD per year <a href="http://www.studentjobs.gov">www.studentjobs.gov</a> Job#: DOE-HQ-09-CIP	8/31/2009
<b>Environment Advocacy/Policy</b>		
<b>Earthjustice</b> <a href="#">Seniors</a> <u>Location:</u> Oakland CA	<b><a href="#">Development Assistant</a></b> Earthjustice, is seeking a development assistant to join its high-performing major gifts team. Based in Oakland, this position is an exciting opportunity to join a dynamic and successful team at a leading national environmental organization. The development assistant will play a critical role on the major gifts team. Her/his Responsibilities will include: development of collateral materials, letters and proposals to support cultivation and outreach to major donors and prospects and preparing fundraising reports, letters and acknowledgments for stewardship of major donors and Board members. <a href="http://www.earthjustice.org/about_us/jobs_education/jobs/development-assistant.html">http://www.earthjustice.org/about_us/jobs_education/jobs/development-assistant.html</a>	6/18/2009
<b>Green Market</b>	<b><a href="#">Fundraising Sales Field Representative (Entry-Level)</a></b>	Until Filled

<p><b>Fundraising, Inc</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Old Bridge, NJ</p>	<p>Green Market Fundraising, Inc. is working as a program partner to New Jersey's Clean Energy Program™ (NJCEP) to increase energy efficiency throughout the state of New Jersey. Through its CFL light bulb fundraising program, Green Market Fundraising (GMF) facilitates the sale of compact fluorescent light bulbs (CFLs) to raise funds for K-12 schools, universities and extracurricular student groups and provides environmental education for students on environmental issues. The Fundraising Sales Field Representative will work to engage schools and sign up schools to GMF's CFL light bulb fundraising program. This is a part-time, paid, commission-based position.</p> <p><a href="http://hws.erecruiting.com">http://hws.erecruiting.com</a></p>	
<p><b>Northern Plains Resource Council</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Billings, MT</p>	<p><b>Field Organizer</b></p> <p>For thirty-five years the Northern Plains Resource Council has helped Montana citizens organize to protect water quality, family farms and ranches, and our unique quality of life. Each organizer works with Northern Plains as a whole and also with our locally-based affiliate groups, mostly in small, rural communities, and also with our issue task forces. Salary and Benefits: \$24,000 - \$30,000, depending on experience; health insurance (20% employee contribution required); 4 weeks of vacation; pension program.</p> <p><a href="http://www.ecojobs.com/newsletter_details.php?NID=105&amp;page=13&amp;sec=1W">http://www.ecojobs.com/newsletter_details.php?NID=105&amp;page=13&amp;sec=1W</a></p>	Until Filled
<p><b>Natural Resource Defense Council</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> New York, NY</p>	<p><b>Program Assistant (Oceans &amp; IT)</b></p> <p>The Natural Resources Defense Council (NRDC) is a non-profit national environmental advocacy organization with more than 1.2 million members and online activists. NRDC seeks a Program Assistant to work in its New York office. The Program Assistant will provide administrative support to both the Information Technology department and the Oceans Program. We offer competitive salaries, excellent benefits, and a pleasant working environment and are committed to workplace diversity.</p> <p><a href="http://www.nrdc.org/jobs/default.asp">http://www.nrdc.org/jobs/default.asp</a></p>	Until Filled
<p><b>Natural Resource Defense Council</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Washington DC</p>	<p><b>Program Assistant - International/Nuclear</b></p> <p>NRDC seeks a Program Assistant to work in its Washington, D.C. office. The Program Assistant will provide administrative support for attorney's in both the International and Nuclear programs. The successful candidate must have good problem solving skills and be able to handle administrative tasks such as: formatting and proofreading documents, photocopying, filing, mailing, faxing, coordinating and booking travel, handling phone calls, scheduling meetings, coordinating department meetings, processing expenses and preparing materials. We offer competitive salaries, excellent benefits, and a pleasant working environment and are committed to workplace diversity.</p> <p><a href="http://www.ecojobs.com/newsletter_details.php?NID=105&amp;page=4&amp;sec=2E">http://www.ecojobs.com/newsletter_details.php?NID=105&amp;page=4&amp;sec=2E</a></p>	Until Filled
<p><b>Save The Bay</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Oakland CA</p>	<p><b>Restoration Volunteer and Outreach Coordinator</b></p> <p>Save the Bay is the largest and oldest membership organization working exclusively to restore and protect the San Francisco Bay area's sensitive Bay habitats. Save The Bay not only wages and wins effective advocacy campaigns to increase public access to the bay, but is leading the regional effort to ensure the restoration of 100,000 acres of tidal wetlands around San Francisco Bay by 2020. The Restoration Volunteer and Outreach Coordinator is responsible for recruiting and engaging thousands of volunteers to participate in wetland restoration service programs. The Coordinator will engage the community in Save The Bay's work to protect the San Francisco Bay by strategically marketing programs to recruit new volunteers; targeting partnership opportunities,\.</p> <p><a href="http://www.savesfbay.org/site/pp.asp?c=dgKLLSOWEnH&amp;b=479795">http://www.savesfbay.org/site/pp.asp?c=dgKLLSOWEnH&amp;b=479795</a></p>	7/1/2009

## Environmental Consulting

<p><b>Comprehensive Building Analysis, Inc.</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Gaithersburg, MD</p>	<p><b>Environmental Technician</b></p> <p>Small, growing family-owned Washington, DC area engineering and environmental firm seeks dedicated, detail-orientated, long-term team member to perform various types of environmental work. We have been in business since 1982 and are considered the leader in our field. The successful candidate will have good computer, typing and composition skills and a related Bachelors of Science degree. Our projects occur nationwide with short term notice and short term travel required. We offer excellent benefits, growth potential and a very relaxed, friendly atmosphere. Please e-mail résumés to Ksmith@cbainc.net, fax to 301-926-9780 or call Krag Smith at 800-952-3906.</p> <p><a href="http://www.cbainc.net/">http://www.cbainc.net/</a></p>	Until Filled
<p><b>SWCA</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Portland, Oregon</p>	<p><b>Wetland Scientist(Entry-Level)</b></p> <p>SWCA Environmental Consultants is an employee-owned company of cultural and natural resource scientists and planners. Our professionals specialize in environmental and cultural resource compliance, permitting, and management. We are actively seeking to fill an entry-level wetland scientist position for our Portland, Oregon office. Responsibilities for the wetland scientist position include:Working in the field under the supervision of a field supervisor conducting wetland delineations, assisting with mapping responsibilities in the field, including collection of GPS data using Trimble units (knowledge of ArcPad is a plus), Preparing written documents, including wetland determination and delineation reports and functional assessments, Preparing wetland removal/fill permit applications and mitigation plans.</p> <p><a href="http://www.swca.com/careers/opportunities?pid=4783&amp;jobPosting_id=767">http://www.swca.com/careers/opportunities?pid=4783&amp;jobPosting_id=767</a></p>	Until Filled

## Environmental Education

<p><b>IUPUI Center for Earth and Environmental Science</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Indianapolis, IN</p>	<p><b>Education Program Assistant</b></p> <p>The IUPUI Center for Earth and Environmental Science (CEES) of Department of Earth Sciences at Indiana University is seeking an Education Program Assistant to support Discovering the Science of the Environment (DSE) an outreach environmental education program. Utilizing a mobile resource trailer equipped with interactive technology tools, web interface, and GIS mapping capabilities, the DSE program travels to local schools in Central Indiana to provide free educational programming at school ground natural areas. Salary Detail: \$15 / hr; 20-25 hrs / week</p> <p><a href="http://eelink.net/cgi-bin/ee-link/view_jobs.cgi#237025840">http://eelink.net/cgi-bin/ee-link/view_jobs.cgi#237025840</a></p>	
<p><b>Maryland Zoo in Baltimore</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Baltimore</p>	<p><b>Outreach Programs Reservationist</b></p> <p>The Maryland Zoo in Baltimore is seeking an enthusiastic individual to join the Education team as an Outreach Programs Reservationist. This person will provide superior customer service and communication with Outreach customers through all stages of the process, and work to meet the needs of new and existing Outreach customers while ensuring safe and high quality programs. The qualified individual may regularly deliver educational programs featuring live animals off Zoo grounds at a variety of locations such as schools, summer camps, and senior centers and support the Education Division through general administrative duties such as data entry, mailings, and reports.</p> <p><a href="http://www.ecojobs.com/newsletter_details.php?NID=105&amp;page=9&amp;sec=1E">http://www.ecojobs.com/newsletter_details.php?NID=105&amp;page=9&amp;sec=1E</a></p>	Until Filled
<p><b>URI's Environmental Education Center</b></p> <p><i>Seniors</i></p> <p><u>Start Date:</u> 8/26/09</p> <p><u>Location:</u> West Greenwich, RI</p>	<p><b>Field Teacher/Naturalist</b></p> <p>URI's Environmental Education Center is seeking qualified educators to plan, teach, and lead outdoor lessons in Ecology (forest, wetland, wildlife, and winter ecology), Social Science (living history, archaeology, farm life, early American history), Adventure (group building, low ropes, orienteering, outdoor skills), and Evening Programs (night hike, campfire, underground railroad, town meeting, etc.) to school students primarily in grades 4-8. Evening duties required (two to three nights per week). Other responsibilities are to help create a supportive community environment for students, visiting teachers, administrators, parents, and other staff, help with non-teaching resource projects on a rotating basis, assist with the operation of a historic working farm, help with limited kitchen duties, and participate in trail and grounds maintenance. Field Teacher/Naturalists also may have opportunities to lead environmental and outdoor adventure programs with adults, college students, and preschoolers. Salary: \$250/week plus room and board.</p> <p><a href="http://www.uri.edu/ajc/eec/jobs.html">http://www.uri.edu/ajc/eec/jobs.html</a></p>	Until Filled

## Environmental Sciences/Research

<p><b>ENTRIX, Inc</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Santa Barbara, CA</p>	<p><b>Junior Geologist/Environmental Scientist(Entry-Level)</b></p> <p>ENTRIX is a fast-growing environmental and natural resource management firm with approximately 40 offices throughout North America. Headquartered in Houston and founded in 1984, ENTRIX provides turn-key solutions to many environmental challenges. With expertise in dozens of specialized environmental areas. ENTRIX, Inc. seeks a junior-level geologist/environmental scientist to work with a team of accomplished geologists, engineers and planners on a variety of site assessment/remediation projects primarily in California but could also include Nevada and Arizona.</p> <p><a href="http://www.environmentalcareer.info/jobseekers/apply.asp?ID=93601&amp;Searchp=1&amp;Page=1">http://www.environmentalcareer.info/jobseekers/apply.asp?ID=93601&amp;Searchp=1&amp;Page=1</a></p>	Until Filled
<p><b>ENTRIX Inc</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Concord, CA</p>	<p><b>Field Technician(Entry-Level)</b></p> <p>Field Technician will be responsibilities include, but are not limited to:Traveling to remote study areas, Conducting avian, other wildlife, and habitat surveys per established protocol, Recording observations and Possible data entry. This position is targeted to seniors pursuing a college degree in wildlife biology, zoology, ecology, or related fields or with a current bachelor's degree in the listed disciplines. Must be able to use field equipment such as GPS and 4WD vehicle.</p> <p><a href="http://www.entrix.com/careers">http://www.entrix.com/careers</a>      Requisition Number: 09-0042</p>	Until Filled
<p><b>Forest Service</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Nationwide</p>	<p><b>Biological Science Technician (Wildlife)</b></p> <p>Performs work related to research, conservation, and management of wildlife; the control of wildlife; or the determination, establishment, and application of the biological facts, principles, methods, techniques, and procedures necessary for the conservation, management, and control of wildlife. Uses a variety of specialized tools, equipment, and materials to carry out procedures, methods and practices in support of one or more of the biological sciences. Analyzes data and test conditions. Prepares reports, diagrams, charts, graphs, etc. Reports, charts, and analyses may be used as part of larger reports.</p> <p><a href="http://www.studentjobs.gov">www.studentjobs.gov</a> Job Announcement Number: TEMP-OCR-404-5-WLDF</p>	9/2/2009

## Field Works/Conservation

<p><b>Friends of the National Arboretum</b></p> <p><a href="#">Seniors</a></p> <p><u>Location:</u> Washington DC</p>	<p><b><a href="#">Membership Coordinator/Administrative Assistant (Entry-Level Job)</a></b></p> <p>This is a full-time, split position under the direct supervision of the Executive Director of the Friends of the National Arboretum (FONA). Provide administrative support to the Executive Director and the Development Director; assist in production of reports, print material, and mailings; play a key role in meeting and event logistics. Process and manage all aspects of membership program, including producing and mailing all renewal notices, reminders, and member cards; maintain the membership database; process checks and credit card payments; generate membership reports and staff membership committee meetings; correspond with members and actively engage in member outreach. Please send cover letter and resume to the attention of Kathy Horan, Executive Director via e-mail: <a href="mailto:work@fona.org">work@fona.org</a></p> <p><a href="http://www.idealists.org/if/i/en/av/Job/337991-312/c">http://www.idealists.org/if/i/en/av/Job/337991-312/c</a></p>	<p>6/22/2009</p>
<p><b>Student Conservation Association</b></p> <p><a href="#">Seniors</a></p> <p><u>Date:</u> 6/29 – 8/7/ 2009</p> <p><u>Location:</u> NY State</p>	<p><b><a href="#">Community Crew Leaders (Paid)</a></b></p> <p>SCA, America's #1 conservation service organization seeks qualified individuals to lead our 2009 Conservation Crew Program in Stamford, CT. Co-lead, mentor and coach crews of students, ages 15-18 to complete a variety of hands-on conservation projects in Stamford city and Fairfield county community parks, during the summer 2009. In addition to completing much needed conservation work in local preserves, Leaders also facilitate outdoor education activities. Leaders will also complete pre- and post- program planning which includes crew training, education and reporting. Salary: \$\$635 per week</p> <p><a href="http://www.thesca.org/employment">http://www.thesca.org/employment</a></p>	<p>Until Filled</p>
<p><b>Wildlands Restoration Volunteers</b></p> <p><a href="#">Seniors</a></p> <p><u>Start Date:</u> 8/31/2009</p> <p><u>Location:</u> Boulder,CO</p>	<p><b><a href="#">AmeriCorps*VISTA-Outreach and Fundraising Coordinator(12-month term of service; full-time)</a></b></p> <p>The VISTA Outreach and Fundraising Coordinator will assist WRV to build capacity in a variety of ways including: Expand our youth volunteer program; Build partnerships with community organizations serving disadvantaged youth and other underserved populations; Conduct community outreach and recruit new volunteers; Provide support to our land restoration/stewardship projects; Help WRV raise funds to support these programs. WRV is a lean and highly effective organization with a small staff. Salary: \$949 per month plus relocation allowance of up to \$550; \$4,725 education award and Health coverage</p> <p><a href="http://www.wrv.org/index.html">http://www.wrv.org/index.html</a></p>	<p>7/10/2009</p>