Housing Selection Calendar

January-February 2012
1/30 Application to create/continue theme houses available in Residential Education and on myResEd (housing.hws.edu)
1/30 Bampton applications available in Hobart Deans’ Office
1/30 Off-Campus applications available (myResEd)
1/31-2/3 Housing selection information tabling in Scandling

February 2012
2/10 Applications to create a theme house due to Residential Education by 5 p.m.
2/10 Bampton applications due to Hobart Deans’ Office by 5 p.m.
2/10 Off-campus housing applications due (myResEd)
2/13 Students notified of off-campus status
2/15 Off-campus acceptances due by 12noon (myResEd)
2/16 Off-campus meeting 7 p.m., Albright
2/17 Theme House confirmations sent
2/20 Theme House residency applications available (myResEd)
2/21 Bampton applicants notified about acceptance
2/28 Deadline for disability housing accommodation requests to be submitted directly to Disability Services (http://www.hws.edu/studentlife/stuaffairs_disabilities.aspx)

March-April 2012
3/1 Fraternity Rosters due to Residential Education by 12noon
3/2 Theme house residency applications due by 5 p.m.
3/9 Selection of theme house residents complete
3/12 All other housing applications (Odells, 380, Emerson, and General) are available (myResEd)
3/12 Confirmation of theme house residents sent
3/12-3/14 Housing selection information tabling in Scandling
3/14 Theme House acceptances due by 5 p.m. via myResEd
3/26 Odell’s applications due by 5 p.m. (myResEd)
3/27 Odell’s selection 5-10 p.m. (myResEd)
3/27 Theme house room selection process at 5 p.m. in each house
3/28 Emerson and 380 South Main applications due by 5 p.m. (myResEd)
3/29 380 S. Main Selection 5-6 p.m./Emerson Selection 6p.m.– 10 p.m. (myResEd)
3/30 General Housing Time Tickets will be displayed on myResEd for students selecting housing through the general housing process. Selection occurs April 3-13th.

Online Instructions
Log-in to myResEd (housing.hws.edu) and follow instructions:

Step One - Activate Your Profile
- Except for the off-campus application, you must review and agree to the HWS 2012-2013 Housing Agreement in order to review any housing application
- Once you agree, you will be able to see your lottery number and all available housing applications for which you are eligible

Step Two - Complete Housing Application(s)
Select the application you’d like to apply for, complete roommate preferences, and submit your applications. Time tickets will be available on myResEd based on the selection calendar.

Step Three - Select Housing
The roommate with the earliest time ticket (see FAQ for definition) will select housing. All others can select after the due date has passed.

Step Four - Select Meal Plan
Once assigned to housing, you can select your meal plan on myResEd. You will only be able to select a meal plan for which you are eligible based on your class year and housing assignment. Students who do not select a meal plan will be defaulted to the Gold plan and may adjust their plan on myResEd.

Institutional Housing meal plan costs:

<table>
<thead>
<tr>
<th>Housing Type</th>
<th>Eligible Meal Plans</th>
<th>Requirements</th>
<th>Applications Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Off-Campus</td>
<td>45 Meals, 100 Meals, Basic, Silver, Gold</td>
<td>Rising Seniors in good judicial standing</td>
<td>Available: 01/30 Due: 02/10</td>
</tr>
<tr>
<td>380 South Main</td>
<td>45 Meals, 100 Meals, Basic, Silver, Gold</td>
<td>Rising Juniors and Seniors in good judicial standing</td>
<td>Available: 03/12 Due: 03/28 Selection: 3/29</td>
</tr>
<tr>
<td>Village at Odell’s Pond</td>
<td>45 Meals, 100 Meals, Basic, Silver, Gold</td>
<td>Rising Juniors and Seniors in good judicial standing</td>
<td>Available: 03/12 Due: 03/26 Selection: 3/27</td>
</tr>
<tr>
<td>Emerson Suites</td>
<td>Basic, Silver, Gold (Seniors may select 100 meals)</td>
<td>Rising Sophomores, Juniors, and Seniors in good judicial standing</td>
<td>Available: 03/12 Due: 03/28 Selection: 3/29</td>
</tr>
<tr>
<td>Theme Houses</td>
<td>100 Meals, Basic, Silver, or Gold (co-ops have additional choices)</td>
<td>Rising Sophomores, Juniors, and Seniors in good judicial standing</td>
<td>* See selection calendar on left</td>
</tr>
<tr>
<td>General Housing</td>
<td>Basic, Silver, or Gold (Seniors may select 100 meals)</td>
<td>All students</td>
<td>Available: 03/12 Selection: 4/3-13</td>
</tr>
</tbody>
</table>

*See selection calendar on left.
**FREQUENTLY ASKED QUESTIONS**

- **WHAT IS MYRESED?**
  myResEd is an online system used by HWS to manage housing. It includes housing applications, meal plan information, and allows for online selection of rooms. It can be accessed by visiting http://housing.hws.edu

- **HOW DO I GET MY LOTTERY NUMBER?**
  To view your housing priority (lottery) number, visit myResEd and click “Activate my myResEd profile.” Your lottery number can be viewed after completing the agreement.

- **WHAT IS A TIME TICKET?**
  A time ticket is the earliest time you and your roommate(s) may select housing and is based on your lottery number and class year. After you complete a housing application, your time ticket will appear next to the words “SELECT ROOM” as the earliest time you can select housing. If you have a potential roommate, the person who has the earliest time should be person selecting housing on the group’s behalf. Time tickets for specialty applications (Caldwell, 310 South Main, Emerson) will be available after the application due date. General time tickets will be available on March 30.

- **WHO SHOULD SELECT HOUSING?**
  Each student is responsible for ensuring his or her own housing. If you have a roommate in mind, and he or she has an earlier time ticket and assume he or she has selected housing on your behalf until you receive a housing confirmation e-mail. You can also always log in to myResEd to check your status.

- **WHAT IF MY ROOMMATE DOESN’T RETURN?**
  If you select housing with someone, and he or she does not return, notify Residential Education immediately if you plan to pull someone else into the space. However, Residential Education reserves the right to fill the vacancy at any time.

- **HOW DO I SELECT HOUSING IF I WON’T BE HERE IN THE FALL?**
  There are two processes for study abroad students. The first, you can simply go abroad and participate in the online room selection process while abroad in November. You will be able to view available spaces and select housing online. If you wish, you can also look for a space with someone going abroad in the Spring. When he or she checks out at the conclusion of the Fall semester, you will check in for the Spring. Contact Residential Education for more co-signing information.

- **WHAT IF I HAVE A MEDICAL ACCOMMODATION (FOR INSTANCE, I REQUIRE A SINGLE FOR MEDICAL PURPOSES)?**
  Medical accommodations for meal plans and housing assignments must be approved through Disability Services. Visit this website for more information: http://www.hws.edu/studentlife/stuaffairs_disabilities.aspx

More Frequently Asked Questions are available on myResEd

**INFO SESSIONS**

**January 31-February 3: 11:30am-1:00pm**
Informational Tabling in Scandling

**February 8 @ 7pm**
Theme House Info Session
*Vanderwort Room*

**February 16 @ 7pm**
Off-Campus Approval Meeting
*Albright Auditorium*

**March 1 @ 7pm**
General Information Session
*Albright Auditorium*

**March 12-14: 11:30am-1:00pm**
Informational Tabling in Scandling

Please note that the information session on February 8 is for theme house applicants only.

Contact resed@hws.edu for more information.

Whether you are looking for theme houses, a double in Caird, or independent living in one of our apartment complexes, HWS has many options that appeal to different lifestyles. As a returning student, you are able to choose your own roommate and look for housing that best meets your needs. This guide provides an overview of our online selection process. We encourage you to attend an information session to ensure you are fully prepared to select housing. Please feel free to contact our office with questions as you begin the housing selection process.