

2025-2026 Dependent Student Verification

Your 2025-2026 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before awarding Federal Student Aid, we may ask you to confirm the information reported on your FAFSA by both you and your parent (Contributor). To verify that you provided correct information we will compare your FAFSA with the information on this worksheet and with any other required documents. If discrepancies are identified, corrections may be made to your FAFSA. You and at least one parent must complete and sign this worksheet, and submit any required documents to the Financial Aid office. If you have questions about verification, contact us as soon as possible to avoid delays in processing your financial aid.

A. Student Information

Student First Name

Student Last Name

Student ID#

Street Address

City

State

Zip Code

Student or Parent Email Address

Student or Parent Phone Number (Include area code)

B. Family Size

Includes the following:

- The student.
- The student's parents (or stepparent, if applicable), even if the student is not living with them. Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family.
- The student's siblings if **all** the following are true:
 - o They live with the student's parents (or live apart because of college enrollment),
 - o They receive more than half of their support from the student's parents, and
 - o They will continue to receive more than half their support from the student's parents during the award year.
- Other persons if the following are true:
 - o They live with the student's parents,
 - o They receive more than half of their support from the student's parents, and
 - o They will continue to receive more than half their support from the student's parents during the award year.

The provided criteria for "dependent children" or "other persons" mirror the requirement that family size align with whom those the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S tax return at the time of completing the 2025- 2026 FAFSA. As a result, the parent should not include any unborn children in the family size.

If more space is needed, provide a separate page with the student's name and ID number at the top.

First and Last Name of each Family Member	Age	Relationship to Student
1. (Student Name)		Self
2.		
3.		
4.		
5.		

C. Student and Parent Income information

Parent and Student must each select ONE of the options below and follow the corresponding directions. **DO NOT LEAVE EITHER COLUMN BLANK.** There MUST be ONE answer in one box for Student, and one for Parent(s).

Student

Parent(s)

If you filed 2023 Federal Income taxes:

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | I have given consent/ will consent to transfer my 2023 tax information using the Future Act Direct Data Exchange (FA-DDX) on the FAFSA® ; OR |
| <input type="checkbox"/> | <input type="checkbox"/> | I will send a copy of my <u>Signed</u> 2023 1040 Tax Return (including schedules 1 or 3 if applicable) or order my 2023 IRS Tax Transcript (www.irs.gov/transcript) and send a copy to the Office of Financial Aid; OR |
| <input type="checkbox"/> | <input type="checkbox"/> | <p>I amended my 2023 taxes. I will submit a 2023 Tax Return Transcript (www.irs.gov/transcript) along with a copy of my <u>signed</u> 2023 1040X "Amended U.S. Individual Income Tax Return," and all Schedules that were filed with the IRS or documentation from the IRS that include the change(s) made by the IRS, in addition to one of the following:</p> <ul style="list-style-type: none"> Income and tax information from the IRS on an ISIR record with all tax information from the original tax return; A 2023 IRS Tax Return Transcript (that will only include information from the original tax return and does not have to be signed), or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified; or A signed copy of the 2023 IRS Form 1040 and the applicable schedules that were filed with the IRS. |

If you did not file 2023 Federal income taxes:

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | I was not employed and had no income earned from work in 2023 . I did not file and was not required to file 2023 taxes. |
| <input type="checkbox"/> | <input type="checkbox"/> | <p>I was employed in 2023 and have listed below the names of all employers, the amount earned from each employer in 2023, and whether an IRS W-2 form or an equivalent is provided.</p> <p>[Provide copies of all 2023 IRS W-2 forms. List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, provide a separate page with your name and ID number at the top]</p> |

Student Employer's Name	Amount Earned in 2023	IRS W-2 or an equivalent document provided?
<i>(Example) ABC's Auto Body Shop</i>	<i>\$4,500.00</i>	<i>Yes</i>
	\$	
	\$	
Total Amount of Income Earned From Work	\$	

Parent Employer's Name	Amount Earned in 2023	IRS W-2 or an equivalent document provided?
<i>(Example) ABC's Auto Body Shop</i>	<i>\$4,500.00</i>	<i>Yes</i>
	\$	
	\$	
Total Amount of Income Earned From Work	\$	

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | I had other income and resources for the 2023 Tax year. [List each source of income in the table below. If more space is needed, provide a separate page with your name and ID number at the top] |
|--------------------------|--------------------------|---|

Source of Income	Annual Amount in 2023
<i>(Example) Real Property</i>	<i>\$4,500.00</i>
	\$
	\$
Total Amount of Income	\$

A 2023 IRS Tax Return Transcript may be obtained through:

- Get Transcript by Mail – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and NOT the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript Online – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and NOT the "Account Transcript." Follow the instructions to create an ID.me account if you do not already have one. If you need help creating an ID.me account or verifying your identity, visit the ID.me IRS Help Site.
- Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

Individuals Granted a Filing Extension by the IRS

An individual who is required to file a 2023 IRS income tax return and has been granted a filing extension by the IRS beyond the automatic six-month extension for tax year 2023 must provide:

- A signed statement listing the sources of any 2023 income and the amount of income from each source;
- A copy of the IRS's approval of an extension beyond the automatic six-month extension for tax year 2023;
- A copy of IRS Form W-2 for each source of employment income received or an equivalent document for tax year 2023; and
- If self-employed, a signed statement certifying the amount of the individual's adjusted gross income (AGI) and the U.S. income tax paid for tax year 2023

Individuals Who Were Victims of IRS Tax-Related Identity Theft

An individual who was the victim of IRS tax-related identity theft must provide:

- A copy of the signed 2023 income tax return and applicable schedules the individual filed with the IRS, or an equivalent document provided by the IRS; and
- An IRS 4674C letter (a letter from the IRS acknowledging the identity theft) or a statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft, and the IRS is aware of it.

Individuals Who Filed Non-IRS Income Tax Returns

- A tax filer who filed an income tax return with a tax authority other than the IRS may provide a signed copy of his or her income tax return that was filed with the relevant tax authority. However, if the institution questions the accuracy of the information on the signed copy of the income tax return, the tax filer must provide the institution with a copy of the tax account information issued by the relevant tax authority before verification can be completed.

E. Certification and Signature

I certify that all information provided in this document is true, complete and accurate to the best of my knowledge. I further understand that any false statement or misrepresentation will be cause for denial, reduction, withdrawal, and/or repayment of financial aid. Also, purposely giving false or misleading information on this worksheet may lead to fines, jail sentences, or both. I authorize Hobart and William Smith Colleges to make any change(s) necessary as a result of the updated information that I have provided. The student and one parent whose information was reported on the FAFSA must sign and date.

Student Signature (Required)

Date

Parent Signature (Required)

Date

Please Complete this form and return to:

**Hobart and William Smith Colleges
300 Pulteney Street
Geneva, NY 14456**

**FAX: 315-781-4048
Email: finaid@hws.edu**