Campus Solutions For Faculty: Viewing the Teaching Schedule

From the Campus Solutions home page, under the Teaching and Advising tile, you can see your schedule and class rosters.

To view your teaching schedule:

- 1. Go to the HWS PeopleSoft Website
- 2. On the menu, click Campus Solutions
- 3. Log in with your **HWS username and password**

Simply select from the list of PeopleSoft environments below and log in using your HWS credentials.

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4. On the Campus Solutions home page, click the tile **Teaching and Advising**



You can change the term if desired.

You can display only classes for which students are enrolled by selecting **Show Enrolled Classes Only**.

Use the Class Roster, Grade Roster, and Class Permissions tabs to see additional information about your class. If you are



teaching multiple classes, they will be listed in the grid. Change the class displayed by clicking the link in the Class column.

Hobart and William Smith Colleges $\,\cdot\,$ Information Technology Services Page 1 of 1