



**INT 298 HWS Summer Research (1 Credit)  
Registration Form**

The INT 298 HWS Summer Research course is a full-credit internship experience associated with completing an approved summer research experience administered by Hobart and William Smith’s Office of Academic and Faculty Affairs. This experience must include a minimum of 170 contact hours. Students must complete the following assignments as part of the required academic component: 1) students must keep a journal of their experience; 2) students must submit a final two-page report summarizing their experience; and 3) students must produce a research poster (or equivalent piece) at the end of their experience. All assignments are submitted to the Associate Provost for Faculty Affairs and Development. Students may receive financial compensation for this experience, including wages, in addition to earning credit. Students should meet with their faculty supervisor prior to undertaking the research experience to discuss the nature of the work assignment. The reflective journal should be completed daily and document the research process, important results uncovered, lessons learned, and anything else of note that relates to the experience. Once the Associate Provost has approved the internship, students should bring this form to their dean for final approval. After the internship is completed, the Associate Provost will submit a CR/NC grade.

In undertaking an INT 298 internship, students need to be aware that the Associate Provost can decide to grant the internship NC if the journal, final report, or poster (or equivalent piece) is not complete or the research mentor indicates substandard performance. ***Any International F1 student doing an INT 298 must also have the signature of approval from the International Student Success Manager. INT 298 may only be taken for credit one time, and the credit will apply toward the two-credit internship limit for the bachelor’s degree.***

Student Name \_\_\_\_\_ Student ID# \_\_\_\_\_

Class Year \_\_\_\_\_ Summer Registered \_\_\_\_\_

Title of Research Project \_\_\_\_\_

Dates of Project \_\_\_\_\_ Number of Hours (per week) \_\_\_\_\_ Total Hours \_\_\_\_\_

Research Mentor \_\_\_\_\_

Brief Description \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Checklist of Requirements to be Included:

- Letter of acceptance for Summer Research position
- Internship Project description

Approvals:

\_\_\_\_\_  
Associate Provost for Faculty Affairs and Development (*print & sign*) Date

\_\_\_\_\_  
International Student Success Manager (*print & sign*) Date  
**required for all International F1 students**

\_\_\_\_\_  
Office of the Deans/Student’s Dean (*print & sign*) Date