HOBART AND WILLIAM SMITH
COLLEGES

FOREIGN NATIONAL INFORMATION FORM

All applicable questions below must be answered. A copy of your I-94 Card, VISA, Passport, and an I-20 / DS-2019 or I-797 must be attached to this form.
This form must be returned before any check can be issued by Payroll or Accounts Payable and must also be completed by anyone receiving tuition remission/scholarship.

NAME	
SOCIAL SECURITY NUMBER	CWID

U.S. LOCAL ADDRESS:		FOREIGN RESIDENCE ADDRESS:	
Street		Street	
Address Line 2		Address Line 2	
Address Line 3		Address Line 3	
City		City	Province/Region
State	Zip Code	Country	Postal Code

Country of Citizenship		Country that Issued Passport	
Passport #	Expiration Date	Visa #	

Your Current Immigration Status
- ☐ U.S. Immigrant/Permanent Resident
- ☐ J-1 Exchange Visitor
- ☐ F-1 Student
- ☐ H-1 Temporary Employee
- ☐ J-2 Spouse or Child of Exchange Visitor
- ☐ Other _____

If Immigration Status is J-1, What is the Category?
- ☐ Student
- ☐ Short Term Scholar
- ☐ Professor
- ☐ Alien Physician
- ☐ Research Scholar
- ☐ Other _____

If a student, what type?
- ☐ Undergraduate
- ☐ Full-Time
- ☐ Masters
- ☐ Part-Time

If married, is your spouse in the U.S.?
- ☐ Yes
- ☐ No

Number of dependents _____

What is the Primary Purpose of Your Current Stay in the U.S.?
- ☐ Studying in a Degree Program
- ☐ Studying in a Non-Degree Program
- ☐ Teaching
- ☐ Lecturing
- ☐ Observing
- ☐ Consulting
- ☐ Conducting Research
- ☐ Training
- ☐ Demonstrating Special Skills
- ☐ Clinical Activities
- ☐ Temporary Employment
- ☐ Here with Spouse

What is the actual date you entered the United States in your current visa status?	What is the start date of your immigration status for this primary activity?	What is the projected end date of your immigration status primary activity?
_____ / _____ / _____ Month Day Year	_____ / _____ / _____ Month Day Year	_____ / _____ / _____ Month Day Year

Please turn the page to complete the Substantial Presence Test Worksheet

SUBSTANTIAL PRESENCE TEST WORKSHEET

HISTORY OF PRESENCE IN THE U.S.
Please list any visits to the United States (attach additional page(s) if necessary).

Date of Entry (Month/Day/Year)	Date of Exit (Month/Day/Year)	Visa Immigration Status	J-1 Subtype (if applicable)	Primary Activity (See below)	Have you taken any treaty benefits?	
					☐ Yes	☐ No
					☐ Yes	☐ No
					☐ Yes	☐ No
					☐ Yes	☐ No
					☐ Yes	☐ No
					☐ Yes	☐ No
					☐ Yes	☐ No
					☐ Yes	☐ No
					☐ Yes	☐ No
					☐ Yes	☐ No
					☐ Yes	☐ No

PRIMARY ACTIVITIES:			
01 Studying in a degree program	04 Lecturing	07 Conducting research	10 Clinical activities
02 Studying in non-degree program	05 Observing	08 Training	11 Temporary employee
03 Teaching	06 Consulting	09 Demonstrating special skills	12 Here with spouse

TAX TREATY EXEMPTION INFORMATION

You must have a Social Security Number or Individual Taxpayer Identification Number to apply for a tax treaty benefit

Payments to nonresident aliens for services performed or benefits received within the U.S may be subject to a maximum withholding rate of 30%. If you are a nonresident alien and believe that you may qualify for a tax treaty exemption, additional forms must be submitted with this completed Foreign National Information Form.

IRS Form 8233 is used by nonresident aliens to claim exemption from withholding on compensation for Independent Personal Services and some Dependent Personal Services. The exemption must be based on a tax treaty to which the United States is a party. A new Form 8233 must be submitted for each calendar year with the Foreign National Information Form.

IRS Form W-8BEN is used by nonresident aliens to claim exemption from withholding on other types of income (e.g. scholarships, grants, fellowships, royalties). The exemption must be based on a tax treaty to which the United States is a party.

NEED A HISTORY OF YOUR ARRIVALS & DEPARTURES?

View your U.S. arrival and departure history for the past 5 years (certain types of travel history may not be provided).

https://i94.cbp.dhs.gov/I94

I hereby certify that all of the above information is correct and true. I understand that if there is any change in my status I must submit a new Foreign Information Form.

Signature _____   Date _____