

# ALERAPAY Website

## New Plan Member Login Instructions

24/7  
Account  
Info

**Report** Lost or Stolen Cards / **Review** Claim Status & History  
**View** Account Balance / **File** Claims / **Request** Debit Cards

**IMPORTANT—New Plan Member Login must occur within 180-days of enrollment!**

In your web browser, enter [www.aleraedge.com](http://www.aleraedge.com)

### 1-Click the PARTICIPANT LOG IN Tab



### 2-Select AleraPay from the drop-down menu

3-Then Login under New Plan Member and click "Create your new username and password," to enter your User Identification (Name, Zipcode, Social Security #) and follow the prompts to create your Username/Password.

**OR** if already registered, login under FBSFlex/Alera Pay - Log in below.



### **OR** Login using the app

Visit iTunes or Google Store. Download free ALERAPAY App.

Login is the same as the web.

Select Touch or Facial ID, from the Profile tab, if applicable.

Use your phone to access your account via the App OR the website, [aleraedge.com](http://aleraedge.com)

To: Check Balances, File Claims, Track Expenses, and Upload Receipts.