How to Log In:

You can easily and securely log-in using your computer or mobile phone.

Go to www.aleraedge.com.

Choose any "Login" button.

On the Login page, select the "ALERAGRAY" button.
Log In

First-time User:
Click on ‘Register.’

Enter HWSCOL
for the Company Key.

Create your User Name,
Password and Security Phrase,
and click “Continue.”
Enter your new information
on the login page.

Returning User:
Enter: User Name and Password.

Now turn to the other side of this flyer and
start your enrollment!

ALERAEDGE

Forgot Your Password?
1. Click on the link ‘Forgot Your Password?’
2. Enter your Social Security Number, Company
   Key, (HWSCOL) and Date of Birth
3. Answer your security phrase.
4. Enter and confirm a new password,
   then click ‘Continue’ to return to the log-in page.

Life-Changing Event?
Marriage/divorce/change in job status for
you or an enrolled dependent, as well as
birth or adoption of a child, are events
that require updates to your plan within
30 days (with supporting documentation).

Get the Mobile App.
Visit the App Store:  
- Android: Google Play  
- iPhone: itunes Apple
Search for “MyChoice Mobile.”
With the app you can:
  o Access current plans
  o Complete Open Enrollment
  o Get alerts and much more!
The following documents and notices are provided to you electronically which contain important information regarding eligibility, coverage, benefits and rights.

Once you log into AleraBlack, these documents are available in the Reference Center.

- Summary Plan Descriptions
- Summary of Material Modifications
- Summary Annual Reports
- Summary of Benefits and Coverage & Uniform Glossary of Terms
- Special Enrollment Rights Notice
- Premium Assistance under Medicare & Children’s Health Insurance Program (CHIP)
- Newborn’s Act Notice
- Women’s Health & Cancer Rights Act Notices
- Patient Protection Disclosure
- HIPAA Notice of Privacy Practices

You are entitled to request and obtain a paper copy of any electronically furnished document free of charge or to revoke your consent at any time by calling Human Resources.

In order to access information provided electronically, you must have:

- A computer/electronic device with internet access
- An email account that allows you to send and receive emails
- Microsoft Word 95 (or higher)
- Adobe Acrobat Reader 5.0 (or higher)

CONSENT TO RECEIVE ELECTRONIC NOTICES:

Make Your Elections - Review your options as you walk through the enrollment process.

Click ‘Select’ on the plan(s) you choose. Track your choices along the enrollment bar which updates with your total cost.

Review Your Elections - Review, edit and approve your elections and when they are accurate, click ‘Approve.’

Confirm Your Choices - Your enrollment isn’t complete until you confirm your benefit elections.

Print - Print your election information and confirmation number for future reference.


Questions? Use the ‘Reference Center’ or call Customer Support at 1-800-836-0026 (Mon-Fri, 8-4:30).