

Consent to Release Medical Information for *MEDICAL LEAVE OF ABSENCES*

Last Name:	First Name:	Student ID#
Phone #	Date of Birth:	

I give my permission to the following persons to exchange confidential information about me:

Counseling Center Staff:

Tasha Prosper, Director  
Jennifer Hogan, Clinical Supervisor  
Katie Pullano, Counselor  
Katy Wolfe Kelliher, Counselor  
Bethany Raymond, Counselor  
Mary Martini-Hausner, Counselor

HWS Administrators:

- B.B. Barile, Vice President for Campus Life & Dean of Students
  - Kristen Tobey, Associate Dean of Student Engagement
  - Shelle Basilio, Associate Vice President of Campus Life
  - Hobart/William Smith Dean\*
  - Dr. Stephanie Achilles, Psychiatrist
  - Provider: \_\_\_\_\_
  - Other (parent, etc.): \_\_\_\_\_
- \*Or their designee*

**For the purpose of (check all that apply):**

- Medical Leave/Return from MLOA
- Hospitalization
- Continuity of Care
- Other \_\_\_\_\_

**Information to be released (check all that apply):**

- Verbal Communication with those listed above
- Treatment summary
- Therapist recommendations
- Record of **counseling attendance only**
- Other: \_\_\_\_\_

This consent will expire no later than one year from today, or on the following date: \_\_\_\_\_

**Signature (or authorized signature)** \_\_\_\_\_ **Date:** \_\_\_\_\_

**I authorize release of my records in accordance with the specification listed above. I understand that I have a right to inspect and receive a copy of the disclosed material. A photocopy of this consent shall be valid as the original.**

Providers receiving information from the CC are responsible to all applicable laws, for both mental health and substance-related treatment records and information regarding confidentiality and nondisclosure to third parties. By signing this release form, I acknowledge that I have voluntarily granted the aforementioned permissions. I further understand that I may revoke these permissions at any time in writing to the CC, except to the extent that the providers have already acted in reliance on it. Rev. June 2024