Applying to the University of East Anglia (UEA) in Norwich, England

1) You will fill out an application on line at UEA’s website (the online form is not yet available but will be soon). **Note that you must have at least a 3.0 cumulative gpa,** although those with slightly lower gpas may be considered.

2) You will take one course during the 4-week program. This will be worth 1 HWS credit. (If you want to get major/minor credit, you will need to get approval for this in advance from your academic advisor or Dept Chair). The grades on this course will count towards your gpa and will appear on your spring 2013 transcript.

3) Choose one course and two back-ups, in case your first choice is not available.

To see the courses (they call them “modules”) offered at UEA in summer 2013, go to this link: [http://www.uea.ac.uk/summerstudyabroad/2013](http://www.uea.ac.uk/summerstudyabroad/2013)

4) You will need to provide the name of one faculty member on the application who may be asked by UEA to provide a reference. They do not need to provide a reference unless they are requested to by UEA but be sure to get the faculty member’s permission before you put their name on the form.

5) Upload a copy of your transcript from Peoplesoft to your application.

6) You will need to upload one passport-sized digital photo to your application.

7) Have the attached “study abroad approval” form filled out by Sharon Walsh in the Center for Global Education. Your gpa and discipline records will be checked. This form will be scanned and emailed directly to UEA by the CGE.

**Note about payment:** Students should not pay anything to UEA directly: deposits, fees, etc. We have an arrangement where they will bill HWS and we will bill you.

**Scholarships from UEA** - Info coming soon.

**HWS funding**

The CGE has a limited amount of funding available for students in financial need. Please pick up a funding application from the CGE if you are interested in applying for this funding. You will need to apply to UEA, be accepted by them and hand in your acceptance letter along with the funding application before the funding deadline of November 14, 2012 to be eligible for CGE funding.

**If you have any questions about this application, please see Sharon Walsh at the CGE, Trinity 306 walth@hws.edu – 315 781-3663**
DECLARATION – To be completed by student

I give permission for my grades and disciplinary records to be checked by my home school study abroad office so that they can fill out the endorsement below. I also give permission to my home school study abroad office to share this information with The University of East Anglia (UEA) in order for them to consider my application for summer study abroad.

Print name _____________________________

Signature _____________________________ Date __________________

ENDORSEMENT FROM HOME INSTITUTION – To be completed by the Study Abroad Office of home institution

As the study abroad advisor, I have checked the grades and disciplinary records for this applicant. Based on this student’s grades and disciplinary records:

☐ I endorse this student’s application.

Comments: __________________________________________________________________________________________________________________________

☐ I cannot endorse this student’s application for the following reasons:

Comments: __________________________________________________________________________________________________________________________

Name: Sharon Walsh
Title: Short-Term Programs Coordinator
Institution name: Hobart and William Smith Colleges Tel: (315) 781-3663

Signature _____________________________ Date ________________