

# HOBART AND WILLIAM SMITH COLLEGES

## ADD/DROP FORM

**INSTRUCTIONS:**

1. Please print clearly and press firmly.
2. Form must be processed within first five class days of the semester. Today's Date \_\_\_\_\_  
Late fee will be charged after the 5 day add/drop period.
3. If adding a course for Credit/No Credit, specify under the remarks area.  
Otherwise **all adds will be given a letter grade at the end of the semester.**

**IF DROPPING ALL COURSES DUE TO WITHDRAWL OR LEAVE OF ABSENCE, PLEASE CONTACT THE DEAN'S OFFICE**

LAST NAME	FIRST	MIDDLE	HO WS	STUDENT ID NUMBER
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SEMESTER	NAME OF ADVISER	MAJOR/MINOR/YR. LEVEL
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### -ADDS ONLY-

4DIGITCLASSNO.	DEPARTMENT AND COURSE NO.	TITLE	INSTRUCTOR SIGNATURE <small>(required after add/drop period)</small>	DATE	INSTRUCTOR SIGNATURE "If Approved as Overload"
_____	_____ - _____ - _____	_____	_____	_____	_____
	Lab No. (if any) _____ - _____				
_____	_____ - _____ - _____	_____	_____	_____	_____
	Lab No. (if any) _____ - _____				
_____	_____ - _____ - _____	_____	_____	_____	_____
	Lab No. (if any) _____ - _____				
_____	_____ - _____ - _____	_____	_____	_____	_____
	Lab No. (if any) _____ - _____				

### -USE THIS SPACE FOR ADDING A FIFTH COURSE-

(Fifth course registration requires prior approval from the Committee on Standards)

_____	_____ - _____ - _____	_____	_____	_____	_____
	Lab No. (if any) _____ - _____				

### -DROPS ONLY-

4DIGITCLASSNO.	DEPARTMENT AND COURSE NO.	TITLE	INSTRUCTOR SIGNATURE <small>(required after add/drop period)</small>	DATE	INSTRUCTOR SIGNATURE "If Approved as Overload"
_____	_____ - _____ - _____	_____	_____	_____	_____
	Lab No. (if any) _____ - _____				
_____	_____ - _____ - _____	_____	_____	_____	_____
	Lab No. (if any) _____ - _____				
_____	_____ - _____ - _____	_____	_____	_____	_____
	Lab No. (if any) _____ - _____				
_____	_____ - _____ - _____	_____	_____	_____	_____
	Lab No. (if any) _____ - _____				

\_\_\_\_\_  
ADVISOR SIGNATURE  
(required after add/drop period)