

Hobart and William Smith Colleges

OFFICE OF THE REGISTRAR

REQUEST FOR REPEAT OF COURSE

Students may repeat courses in which they have earned a grade below a C-. Courses with a grade of C- or better may **not** be repeated. In computing the student's grade point average, the last grade will be substituted for the previous grade, even if the last grade is lower. **All** grades are recorded on the student's permanent transcript. Repeated courses count only once toward the 32 required courses for graduation. **Complete this form and submit it to the Office of the Registrar for processing.**

Last Name First Name Middle Init Year Level

Student Identification Number Major

Indicate term grade was first received, course number and title below:

Original Term Dept. and Course Number Course Title

Indicate the term in which the above course will be repeated and course number and title if different from above:

Repeated Term Dept. and Course Number Course Title (repeat)

Signature of Student Date