

Hobart and William Smith Colleges

Federal Student Aid Programs

2009-2010 Verification Worksheet

Dependent

Your application was selected for review in a process called "Verification." In this process, information from your application is compared with signed copies of your and your parent(s)' 2008 Federal tax forms, W-2 forms and/or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, the financial aid administrator will send in corrections to your Student Aid Report (SAR), to have your information reprocessed.

- What you should do**
1. Collect your parent(s)' and your financial documents (signed Federal income tax forms, W-2 forms, etc.)
 2. Talk to your financial aid administrator if you have questions about completing this worksheet.
 3. Complete and sign the worksheet—you and at least one parent.
 4. Submit the completed worksheet, tax forms, and any other documents your school requires to the financial aid office.
 5. The financial aid administrator will compare information on the documents and make corrections on your SAR and send it back to the application processor, if needed..

Try to complete verification as soon as possible, so that your financial aid won't be delayed.

Hobart and William Smith Colleges must review the requested information, under the financial aid program rules (CFR Title 34, Part 668)

A. Student Information

Last name	First name	M.I.	Social Security Number
Permanent home address (include apt. no.)			Date of birth
City	State	ZIP code	Phone number (include area code)

B. Family Information

List the people in your parents' household; include:

- o yourself and your parent(s) (including stepparent) even if you don't live with your parents, and
- o your parents' other children, even if they don't live with your parent(s), if (a) your parents provide more than half of their support from July 1, 2009 through June 30, 2010 or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- o other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members in the spaces below. Also write in the name of the college for any household member excluding your parent(s), who will be attending college at least half-time between July 1, 2009 and June 30, 2010, and be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
Missy Jones (example)	18	Sister	Central University
		Self	HWS

C. Student's Tax Forms and Income Information

Dependent

- Check only one box below. Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of the tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information.
 - Check here if you are attaching a **signed** tax return & W-2 forms.
 - Check here if you have already sent in your **signed** tax return & W-2 forms.
 - Check here if you will not file and are not required to file a 2008 U.S. Income Tax Return

- Funds received for child support and other untaxed income. (See Worksheets A & B of the Free Application for Federal Student Aid - FAFSA)

Sources of untaxed income	2008 Amount	Sources of untaxed income	2008 Amount
a. Child Support	\$	d.	\$
b. Social Security (non-taxed)	\$	e.	\$
c. Welfare (including TANF)	\$	f.	\$

- If you did not file and are not required to file a 2008 Federal income tax return, list below your employer(s) and any income received in 2008 (use the W-2 form or other earnings statements if available).

Sources	2008 Amount
	\$
	\$
	\$

D. Parent(s)' Tax Forms and Income Information

- Check only one box below. Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If your parent(s) did not keep a copy of their tax return, request a copy from the tax preparer or request an Internal Revenue Service form that lists tax account information.
 - Check here if you are attaching a **signed** copy of your parent's tax return & W-2 forms.
 - Check here if you have already sent in a copy of your parent's **signed** tax return & W-2 forms.
 - Check here if your parent(s) will not file and are not required to file a 2008 U.S. Income Tax Return

- Funds received for child support and other untaxed income. (See Worksheets A & B of the Free Application for Federal Student Aid - FAFSA)

Sources of untaxed income	2008 Amount	Sources of untaxed income	2008 Amount
a. Child Support	\$	d.	\$
b. Social Security (non-taxed)	\$	e.	\$
c. Welfare (including TANF)	\$	f.	\$

- If your parent(s) did not file and are not required to file a 2008 Federal income tax return, list below your parent(s)' employer(s) and any income received in 2008 (use the W-2 form or other earnings statements if available).

Sources	2008 Amount
	\$
	\$
	\$

E. Sign this Worksheet

By signing this worksheet, we certify that the information reported to qualify for Federal student aid is complete and correct. At least one parent must sign.

Student

Date

Parent

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail or both.

Do not mail this worksheet to the Department of Education. Submit this worksheet to your Financial Aid Administrator at your school. Make sure that tax forms are signed.