

**Please do not staple this form or your essay – use a paper clip**

HOBART AND WILLIAM SMITH COLLEGES

Global  
Education  
Program  
Application



Center for (CGE)  
Global Education

**For Office Use Only**

Date Rec'd \_\_\_\_\_

Late \_\_\_\_\_

GPA \_\_\_\_\_

Discip \_\_\_\_\_

Entered \_\_\_\_\_

\_\_\_\_\_  
(Location of Program)

\_\_\_\_\_  
(Semester/year of program you're applying for)

This form is to be completed by any student who wishes to participate in a Hobart and William Smith Colleges off-campus program. You must submit a separate form and essay for each program to which you are applying. **(Note: you need to fill out the yellow form if you are applying to our programs in France or a green form if you are applying for any NON-HWS program).** Additional forms and/or interviews may be required for certain programs. The CGE office is located on campus on the 3<sup>rd</sup> Floor of Trinity Hall. Questions regarding the application procedure may be directed to the CGE staff at x3307 or [cgestaff@hws.edu](mailto:cgestaff@hws.edu).

NAME \_\_\_\_\_ GENDER \_\_\_\_\_ CLASS OF \_\_\_\_\_

HWS STUDENT ID # (not Social Security #) \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

BIRTHPLACE (CITY/STATE/COUNTRY) \_\_\_\_\_

COUNTRY OF CITIZENSHIP \_\_\_\_\_ MAJOR 1 \_\_\_\_\_

MAJOR 2 \_\_\_\_\_

MINOR \_\_\_\_\_

CAMPUS BOX # \_\_\_\_\_

LOCAL/CAMPUS PHONE \_\_\_\_\_ HOME ADDRESS \_\_\_\_\_

CELL PHONE \_\_\_\_\_

PARENTS' PHONE \_\_\_\_\_

YOUR E-MAIL ADDRESS \_\_\_\_\_ PARENTS' E-MAIL ADDRESS (required) \_\_\_\_\_

DO YOU HAVE A CURRENT PASSPORT? YES \_\_\_\_\_ NO \_\_\_\_\_ EXP. DATE \_\_\_\_\_

COUNTRY ISSUING PASSPORT \_\_\_\_\_ PASSPORT #: \_\_\_\_\_

OTHER CGE PROGRAM(S) IN WHICH YOU HAVE ALREADY PARTICIPATED OR ARE ACCEPTED TO:

\_\_\_\_\_

PLEASE LIST ALL CGE PROGRAM(S) FOR WHICH YOU ARE PRESENTLY APPLYING AND RANK ORDER

1<sup>st</sup> choice \_\_\_\_\_ 3<sup>rd</sup> choice \_\_\_\_\_

2<sup>nd</sup> choice \_\_\_\_\_ 4<sup>th</sup> choice \_\_\_\_\_

**RELEASE FORM:** I authorize release of my academic transcript and medical, disciplinary, and other records maintained by Hobart and William Smith Colleges to those program administrators responsible for selecting program participants and safeguarding their health and well-being. This release is valid up until the date of departure for the program. I also understand that upon admission into a program, I will be required to submit a medical clearance from my physician attesting to my physical and emotional fitness for the program.

YOUR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Advisor approval

**NOTE TO STUDENT:** You must obtain your advisor's signature before handing in this form, so please get this well in advance of the deadline. If your advisor is not on campus this semester, you should speak to the Chair of the department. If you hand in this form without a signature, your application may be automatically waitlisted.

NAME OF ACADEMIC ADVISOR \_\_\_\_\_

**NOTE TO ADVISOR:** Your signature represents your approval of this student's participation in this program, and your assessment that participation will not compromise progress toward meeting major, minor, or graduation requirements.

SIGNATURE OF ACADEMIC ADVISOR \_\_\_\_\_ DATE \_\_\_\_\_

List two personal references from the faculty, administration or staff – at least ONE must be a faculty member (they do not need to provide a written reference unless we contact them):

1) \_\_\_\_\_ Phone \_\_\_\_\_

2) \_\_\_\_\_ Phone \_\_\_\_\_

**ESSAY GUIDELINES** – Respond to ALL THREE of the following questions completely. The essay must be typed, must be no more than two single-spaced pages in total and must be **attached to this application with a paper clip (no staples!)** REMEMBER TO **PUT YOUR NAME ON ALL PAGES OF THE ESSAY!**

- How does this program relate to your major and/or minor requirements and how will it help you meet your academic goals? Besides meeting major or minor requirements, what other ways can this program enhance your academics?
- What qualifications do you have for participation in this program? (Be sure to mention language training, relevant coursework, on-campus activities, organizations and current/past employment). What distinguishes you from other applicants? What should we know about you that your transcript can't tell us?
- Please review the statement on Global Citizenship in our Programs Passport. How do you anticipate that study abroad generally might prepare you for a life of Global Citizenship? Why is that important?

**Remember** – the best essays **interest** your readers, **express something unique** about you, **demonstrate knowledge** about the country and program, and **fully address the essay questions!**

### **DEADLINES**

**For Fall '10 HWS programs:** **Thursday, October 8, 2009**

**For Spring '11 HWS programs:** **Monday, March 1, 2010**

**PLEASE NOTE: APPLICATIONS ARE DUE BY 5PM ON THE DATES LISTED ABOVE. APPLICATIONS RECEIVED AFTER 5PM WILL BE AUTOMATICALLY WAITLISTED.**