

ACCEPTANCE OF ADMISSION TO STUDY ABROAD ON A NON-HWS PROGRAM

**AFTER you are accepted by the non-HWS institution, please hand this form in to the Center for Global Education. If you are withdrawing your application, you should hand this form in as soon as you have decided to withdraw.**

Please check one box and fill blanks in as appropriate:

I, \_\_\_\_\_ have been offered and have accepted a place on the Non-HWS  
(print name)

program in \_\_\_\_\_ through \_\_\_\_\_  
(name of city/country) (name of host institution)

during \_\_\_\_\_ 200\_\_  
(semester)

OR

I, \_\_\_\_\_ have decided NOT to go abroad and I would like to withdraw my  
(print name)

application.  
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**If you are ACCEPTING the offer, please check one box below:**

Because I am accepting the above offer, I would like to WITHDRAW my application to the following program(s) for which I may be waitlisted or accepted

\_\_\_\_\_  
(location of program) (location of program)

OR

I would like to STAY on the waitlist for the following program(s):

\_\_\_\_\_  
(location of program) (location of program)

I am not waitlisted or accepted to any other program(s).  
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**PLEASE NOTE:**

It is your responsibility to present your proposed coursework for your study abroad program to your Dean for tentative approval of transfer credit. You must also secure the approval of the relevant departments or programs for any transfer work you would want to count toward a major or minor **in advance of your**

⇒ Please see other side

**participation.** Credit for a maximum of four courses may be transferred for one semester's work, and you may earn no more than eight credits for a year.

In addition, you should apply for a "leave of absence" through your Dean's office to hold your place at HWS for your return. You should meet with your Dean regarding these matters within two weeks of receiving this letter to allow time for all appropriate follow-ups, approvals or modifications in your plans.

If you receive public grants or loans, ask the non-HWS program provider for a "Consortium Agreement" document and take it to the HWS Financial Aid Office for processing. This will enable you to apply those sources of financial aid to your non-HWS program. Grants and other financial aid originating at HWS are not applicable to a non-HWS program.

**Your name will be included in the list of students that will be off campus that we send to the registrar, the housing office, etc. If you withdraw from this program, you need to let us know this or you will have no campus housing, etc. for the semester in question.**

I have read and understand the above instructions for non-HWS study abroad.

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(student signature)

(date)

**PLEASE RETURN THIS FORM TO THE CENTER FOR GLOBAL EDUCATION, TRINITY HALL 3<sup>RD</sup> FLOOR**