

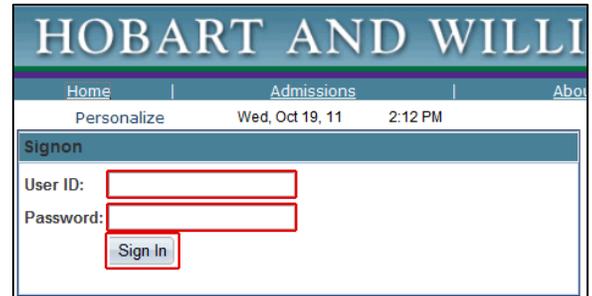
Campus Solutions

For Faculty: Browsing the Course Catalog

These instructions introduce you to the Faculty Center and highlight some of the features.

To browse the course catalog:

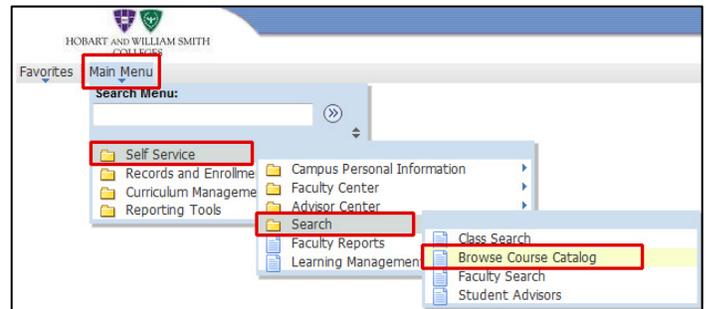
1. Go to the [HWS PeopleSoft Website](#)
2. Log in with your **user ID and password** (which is the same as your HWS Network ID and password)



3. On the menu, click **Campus Solutions**



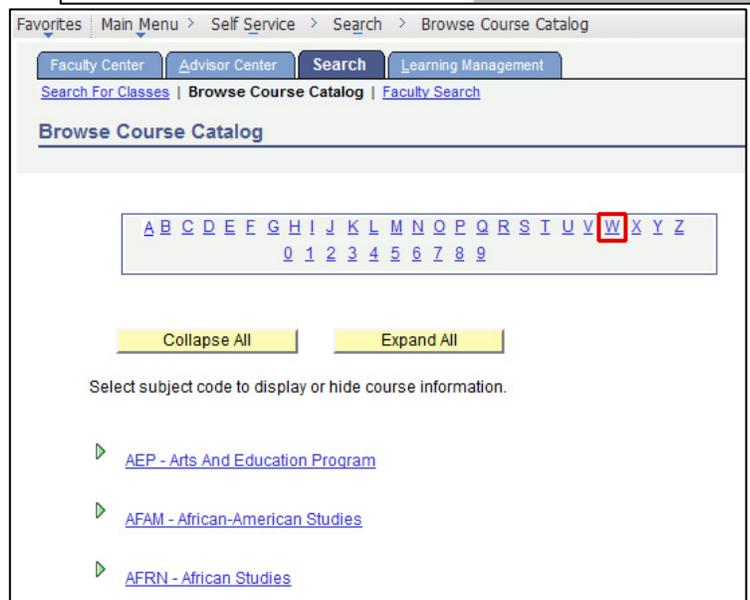
4. Click **Main Menu > Self Service > Search > Browse Course Catalog**



The browse course catalog tab displays in the Search tab.

This tab displays all courses in the catalog alphabetically by subject and then numerically by course number. You can browse by scrolling from the beginning or by clicking on the letter or number links.

5. Click the link for one of the **letters**



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- Use the buttons to expand or collapse all the sections, or use the arrows to expand the section of interest

The list of courses displays. You can get more information about a course by clicking its Course Nbr or Course Title.

- Click on a **course title**

More detailed information displays for the course you selected. This includes the information and description from the catalog, but not schedule information.

Course Nbr	Course Title
XX	Placeholder
045	1/2 Credit Teacher Assistant
050	Teacher Assistant
100	Writer's Seminar
101	Writer's Seminar with Lab
105	English for speakers of other languages with Lab
106	Eng for Speakers of other Lang II
170	American Sign Language I
171	American Sign Language II
200	Writer's Seminar II
201	Grammar and Style

- Click **view class sections**

Course Detail

Return to Browse Course Catalog

WRRH 201 - Grammar and Style

Career	Undergraduate Degree	View Class Sections
Units	1.00	
Grading Basis	Student Option	
Course Components	Lecture	Required
Campus	Main	
Academic Group	Hobart and William Smith	
Academic Organization	Writing and Rhetoric	

Enrollment Information

Enrollment Requirement	Prerequisite: Open to WRRH majors and minors, others by permission.
Course Attribute	Writing Colleagues Program

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9. Use the **Terms Offered** dropdown to change the term

10. Click **show sections**

The schedule information for the term that you selected displays. Note that the current status displays as well.

You can click the link displayed in the Section field to get more information about a specific section.

11. Click the **section link**

12. When finished, click **Return to Browse Course Catalog**

Course Schedule

Terms Offered: **Fall 2008** **show sections**

Open Closed Wait List

WRRH 201 sections for Fall 2008

Section	Session	Status
01-LEC (1895)	1	Open

Days	Start	End	Room	Instructor	Dates
MoWeFr	10:10AM	11:05AM	Stern Hall 203	[REDACTED]	09/01/2008 - 12/20/2008

View All 1 of 1 Last

[Return to Browse Course Catalog](#)