



HOBART AND WILLIAM SMITH
COLLEGES

Division of Campus Life

HWS Forward

The HWS FORWARD Program is meant to support our students after a student conduct meeting. Students with low-level conduct findings may have their conduct record become non-reportable to outside agencies after a period of growth and reflection. This means that if graduate programs, employers, or other requesting agencies ask for a student conduct record check, the Colleges would reply “no reportable cases” as long as the student completed the HWS FORWARD program. The Colleges would need to retain a copy of all findings for use at the Colleges as required by law but would not be reported during background checks unless specifically requested by a government agency.

This program only applies to less severe conduct outcomes. If a student is sanctioned with an outcome of social probation, suspension, permanent separation or is found responsible for a violation of the assault, discrimination or Title IX policies, those cases would still be reportable – even if the student has other cases that could be deemed not reportable. Additionally, a student may become ineligible if they have multiple minor conduct outcomes.

To be able to apply, the student must have completed one full calendar year without an additional finding of responsibility. Finally, the student making this request must have complied with and completed all required student conduct sanctions applied when the finding of responsibility was determined. The student must meet with the Director of Community Values and Conflict Resolution to discuss their reflection on their incidents.

To apply for this program, please complete the application in full at this [webpage](#). Failure to complete the application in full would result in not moving forward in the HWS FORWARD process.

Please note the following two important points. If a student who was previously approved for this program is found responsible through the student conduct process, they will lose their place within this program and all previously not reportable outcomes will become reportable again. Additionally, this program only applies to a student’s on-campus student conduct record and is not reflective of any police or legal record.

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